



Chautauqua County
**DEPARTMENT OF PLANNING AND
ECONOMIC DEVELOPMENT**

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Chautauqua County Sewer Agency
Meeting Minutes
Camp Onyahsa
5411 E Lake Rd, Dewittville, NY 14728
December 19, 2016 @ 4:00 pm

Attendees: P. Chagnon, D. Emhardt, T. Walsh, B. Wilson, D. McCoy, J. O'Brien, A. Churchill, J. Geoghegan and M. Manning (by telephone)

The meeting was opened at 4:10 pm by Chairman Pierre Chagnon. Chairman Chagnon brought forth a motion to approve the minutes of the October 16th meeting. The motion was seconded by Don Emhardt and approved unanimously by the group.

1. Project Updates

- a. North Chautauqua Lake Sewer District – Jenelle Geoghegan said that OBG is at 30% design; however, some vendor quotes, such as those for the bar screen were higher than expected. O'Brien & Gere LLC (OBG) OBG is also evaluating UV disinfection to replace the current chlorine gas system.
- b. Town of Chautauqua Sewer District #1, Chautauqua Heights - Don Emhardt said the District will meet on December 22 and establish the Town of Chautauqua as Lead Agency for the project. The District will retain John Alessi as Bond Counsel and Municipal Solutions as Financial Advisors. The contract with OBG for the design of the pump station and drinking water system is in place.
 - i. Point Chautauqua – Emhardt noted that the Town was also anticipated to approve a contract on December 22 with OBG to prepare the Map, Plan and Report for the project.
- c. South & Center Chautauqua Lake Sewer Districts – Tom Walsh said that he had a positive conversation with Jeff Konsella of the NYSDEC following the CFA award announcements. Everyone was disappointed; however, Konsella offered an opportunity to further discuss the project. Geoghegan noted that the Hardship Determination letter for project funding was received much later than expected and the expiration date for the offer should have been March 1, 2018 as opposed to the March 1, 2017. A discussion ensued regarding the potential negative impact the improperly dated Hardship Determination letter would have on the project's funding and timeline. Concern was also expressed, that in light

of the effort to progress the project as recommended by the NYSDEC and EFC, that no additional funding was awarded by the CFAs. Geoghegan said that the final round of the Clean Water Grants should open soon, and given that applications were submitted in the two earlier rounds, the District should be well positioned for success.

2. Aerial Photography – Geoghegan said that the photos were taken on November 13th and the costs should be within budget. Contact prints should be received in the near future. The photos for the Town of Chautauqua also look good.
3. Update regarding Fiscal Advisor – Chairman Chagnon said the County received 3 responses to the Request for Proposals for Fiscal Advisor services. The proposals are currently being evaluated.
4. Dates and Times for Future Meetings – The next meeting will be February 13th at 1:00 pm at the South & Center Chautauqua Lake Sewer District offices.
5. Other/General Discussion
 - a. New York State Pollution Prevention Institute (NYSP2I) Community Grants Program Application – Dave McCoy noted that the County was not awarded a grant from NYSP2I; however, he and Erin Brickley had scheduled a debrief regarding the effort. There were 30 applications received and 9 awards were made. The County’s application scored in the middle third. There will be “first time” opportunity to resubmit in March 2017.
 - b. Consolidated Funding Applications (CFAs) – None of the grant applications were selected during the 2016 Round. The group voiced their disappointment and discussed building a stronger relationship with the Regional Economic Development Council members.