



*Chautauqua County*

**DEPARTMENT OF PLANNING AND  
ECONOMIC DEVELOPMENT**

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Chautauqua County Sewer Agency

Agenda

Stow Senior Center, June 27, 2016 @ 4:00 pm

1. North Chautauqua Lake Sewer District and Town of Chautauqua Sewer District #1 (Carlson & Emhardt)
  - a. O'Brien & Gere is under contract with both the NCLSD for WWTP improvements and the Town of Chautauqua for the Chautauqua Heights Sewer District Pumpstation conversion to perform the following tasks for each:
    - i. Preliminary Rural Development application package for loan/grant programs, including environmental report.
    - ii. Consolidated Funding Applications, including Empire State Development Grant application; Water Quality Improvement Project Program application; Review of Consolidated Funding Applications to identify other potential grants that may be eligible for; Submit the project to the Regional Economic Development Council – Western New York Priority Project Request Form; General interaction with funding agencies.
    - iii. Final RD Funding Application, If the results of the preliminary application are favorable relative to a funding offer by RD.
  
2. South and Center Chautauqua Lake Sewer District (Walsh)
  - a. O'Brien & Gere is under contract with the SCLSD to perform the following tasks:
    - i. Clean Water Round 2 Grant Assistance to progress SEQR and SHPO related activities for the Goose Creek Pumping Station upgrades and Force Main installation.
    - ii. Prepare a Map, Plan, and Report for District Extension. The scope of services includes (1) identify the properties and parcels to be included in the proposed District extension. This proposed extension area will include parcels residing between the existing District and the hamlet of Stow. (2) Prepare a map showing the properties within the District extension, the associated boundaries and the location of the sanitary sewer facilities within the District extension. (3) Prepare a boundary description of the properties to be included within the District extension. (4) Prepare an estimate of the costs associated with the District extension, including

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- operation and maintenance costs and connection fees. (5) Attend a meeting with the County to review and develop alternative methods of assessing the annual costs to the properties within the District and to select a preferred alternative. (6) Upon selection of a preferred alternative for assessing the annual costs, estimate the cost for a typical property within the District. (7) Attend one public hearing to be held for the extension of the District.
- iii. Consolidated Funding Applications, including Empire State Development Grant application; Water Quality Improvement Project Program application; Review of Consolidated Funding Applications to identify other potential grants that may be eligible for; Submit the project to the Regional Economic Development Council – Western New York Priority Project Request Form; General interaction with funding agencies.
3. Aerial Photography (Carlson, Emhardt & Walsh)
  4. Update regarding Fiscal Advisor (Chagnon)
  5. Project Funding Options
    - a. USDOC – EDA (Horrigan)
    - b. The 2017 Round of CFAs (McCoy)
      - i. Workshop Dates
      - ii. Application period closes on 7/29
  6. Dates and Times for Future Meetings (McCoy)
  7. Other/General Discussion