



Chautauqua County
**DEPARTMENT OF PLANNING AND
ECONOMIC DEVELOPMENT**

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Chautauqua County Sewer Agency
Meeting Minutes
South & Center Chautauqua Lake Sewer District Conference Room
51 Gifford Avenue, Celoron, NY
August 15th, 2016 @ 4:00 pm

Attendees: P. Chagnon, D. Emhardt, M. Stow, S. Carlson, L. Ortman, T. Walsh, T. Carlson, S. Carlson, B. Wilson, D. McCoy, A. Churchill, J. O'Brien

The meeting was opened at 4:00 pm by Chairman Pierre Chagnon. Chairman Chagnon called for a motion to approve the minutes from the June 27th meeting. The motion was made by Tom Carlson and seconded by Alison Churchill. The motion was unanimously approved.

1. Project Updates

- a. North Chautauqua Lake Sewer District - Tom Carlson said the NCLSD plans to retain the services of a new engineering firm to prepare the design drawings for the WWTP Phosphorus upgrades. The NCLSD will request the NYSDEC to extend the deadline for final design drawings from the end of August to October. Carlson hoped that construction of the upgrades could begin in the spring of 2017. On behalf of the NCLSD, O'Brien & Gere submitted grant applications to ESD for \$456k and \$1.82 million to the WQIP in Round 6 of the CFAs.
- b. Town of Chautauqua Sewer District #1 / Chautauqua Heights - Don Emhardt noted that the Town of Chautauqua will also be changing engineers for their project. Together, the Chautauqua Heights will encompass 170 existing users and the district expansion will encompass 160 new users. He has talked with residents from the Shorelands and Point Chautauqua areas who are supportive of future district expansion plans. He added that the Town is preparing a mailer for these areas that will also discuss extending drinking water infrastructure to these residents. Lastly, he noted that O'Brien & Gere has submitted grant applications for Round 6 of the CFAs. (\$700k to ESD, \$1.7 million for the WQIP and \$300k to the NYSDOS - LGE program)
- c. South & Center Chautauqua Lake Sewer Districts – Tom Walsh informed the group that O'Brien & Gere has submitted grant applications for Round 6 of the CFAs. (\$3.5 million to ESD and \$5.0 million for the WQIP) The outcome of the selection process should be announced in December. Tom recapped the discussion the SCCLSD and O'Brien &

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Gere recently had concerning rate structure. A discussion then ensued concerning fairness in billing, vacant lot fees and commercial vs. private user fees.

2. Aerial Photography – Brian Wilson said that O’Brien & Gere had obtained an estimate of \$14,700 to update/extend coverage of the 2009 vintage aerial photography of the proposed SCCLSD district expansion area. A new flyover using LIDAR imaging is estimated to be \$20,400. Wilson added that both options would have additional survey costs for ground control.
3. Update regarding Fiscal Advisor - Chairman Chagnon informed the group that he had met with County Executive Horrigan and County Finance Director Marsh regarding the selection of a Fiscal Advisor. He added that Finance Director Marsh will explore the need for a formal request for proposals with the County Law Department.
4. Dates and Times for Future Meetings – Monday, October 17th at 4:00 pm was suggested as the next meeting date. Jon O’Brien offered to host the meeting at Camp Onyasah, in Dewittville
5. Other/General Discussion
 - a. Shorelands Community – Dave McCoy and Don Emhardt provided a brief summary of their meeting with the Shorelands Community. The group is in favor of the sewer project and is interested in having drinking water extended from the Town into their community.
 - b. Chautauqua Lake Rally - Dave McCoy gave a brief summary of the Lake Rally and the feedback that he had received on the good job O’Brien & Gere, Mark Stow, Tom Carlson, Don Emhardt and Tom Walsh did with the presentation and panel discussion.

The meeting was adjourned at 5:10pm.