



Chautauqua County

**DEPARTMENT OF PLANNING AND
ECONOMIC DEVELOPMENT**

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Chautauqua County Sewer Agency
Meeting Minutes
South & Center Chautauqua Lake Sewer District Offices
51 Gifford Ave. Celoron, NY
February 13, 2017 @ 1:00 pm

Attendees: P. Chagnon, S. Carlson, D. Emhardt, T. Walsh, B. Wilson, T. Carlson, S. Cummings, M. Stow, J. Geoghegan, M. Manning, C. Ganley

The meeting was opened at 1:00 PM by Chairman Pierre Chagnon. The minutes of the December 19th meeting were approved unanimously by the group.

1. Project Updates

- a. North Chautauqua Lake Sewer District – Mike Manning reported the 75% Design documents will be completed next week, with Scott Cummings noting that only a few minor comments were submitted after the 30% review. Mike committed that the project is on schedule and on budget, even though recent increased flows necessitated an increase in the UV disinfection system. Jenelle reported that Municipal Solutions is engaged as fiscal advisor and EFC is reviewing the first part of the hardship financing application.
- b. Town of Chautauqua Sewer District #1 – Chautauqua Heights – Don Emhardt reported a public hearing on the project bond resolution would be held at the town board meeting that evening, with no anticipation of significant issues arising. Afterwards, the board will act on the O'Brien & Gere proposal for engineering services. Jenelle reported that Municipal Solutions is engaged as fiscal advisor and EFC is reviewing the first part of the hardship financing application. Also, a SHPO determination letter of conditional support for the project has been secured which fulfills the EFC requirements.
 - i. Point Chautauqua – Mike reported the Map, Plan and Report for extending service to Shorelands and Point Chautauqua was well underway and expected the draft to be released within 3 weeks.
- c. South & Center Chautauqua Lake Sewer Districts
 - i. S&CCLSD SPDES permit modifications – Tom Walsh reported the new SPDES permit has not yet been released by DEC Albany, with no anticipation of when it will be released. Ensuing

discussion led to consensus that this is not surprising and not considered a detriment to the districts.

2. Aerial Photography – Brian reported the contact prints for the west side of Chautauqua Lake have been received and look great. Jenelle passed around the contact prints for the Town of Chautauqua that were just received, and the consensus was they also look great.
3. Update regarding Fiscal Advisor – Municipal Solutions was selected by the County Director of Finance and Chairman Chagnon from the three responses to the RFP's received, and they are now under contract.
4. Dates and Times for Future Meetings – The next meeting will be April 3rd at 1:00 PM at the South & Center Chautauqua Lake Sewer District offices.
5. Other/General Discussion
 - a. Upcoming New York State Pollution Prevention Institute (NYSP2I) Community Grants Program Application – Still anticipating a “first time” opportunity to resubmit in March 2017.
 - b. Funding Opportunities
 - i. Jenelle reported there is still no announcement on release of applications for Round 3 Clean Water grants, although it is expected shortly. She observed the delay was actually to the advantage of the NCLSD and Town of Chautauqua projects, as they are becoming more “shovel ready” each day which enhances their likelihood of grant award.
 - ii. Tom Walsh reported the S&CCLSD submitted a letter of support for the County application to the NYS Department of State Municipal Consolidation and Efficiency Competition. It was noted that the NCLSD, Town of Chautauqua, and Town of North Harmony also submitted letters of support as the Chautauqua Lake Integrated Sewage Management Plan is one of the prominent projects included in the application.
 - iii. Don Emhardt recently learned about the potential for NYS SAM (State and Municipal Facilities Program) grants, and requested Jenelle investigate the potential.
 - c. Mark reported the Town of Mina recently held a public hearing on their proposed project to construct a POTW and wastewater collection system around Findley Lake. Some vocal opposition spoke, but in his opinion the “silent majority” supported the project which carries an annual user fee of \$1303 plus a vacant lot annual fee in excess of \$600. The town board is expected to vote on the project next week.
 - d. Mark reported the septic system inspection program schedule for 2017 is still under development.

- e. Concern regarding the schedule of the Chautauqua Utility District wastewater treatment plant construction project was discussed. The group agreed we should all be supportive of opportunities to help and support this vitally important project.